

<u>For office use</u>	
Code No. Year	_____
Regional Committee	_____
Date of Application	_____
Course:	_____
Category : New Institution / New Course / Additional Intake	
Type of Management	_____
Affiliating Body	_____

Form of Application for Grant of Recognition to Institutions including Permission for  
Conducting a New Course/ Additional Intake in Teacher Education Programme  
under Section 14/15 of the NCTE Act, 1993



**NCTE**

National Council for Teacher Education  
Eastern Regional Committee 15, Neelakantha Nagar,  
Nayapalli, Bhubaneswar 751012

Phone: 0674-2395793, 2393252, 2396156, Fax: 0674-2393873

E.mail: [ncteercferihotmail.com](mailto:ncteercferihotmail.com), Website: [www.ncte-in.org](http://www.ncte-in.org)

Price Rs. 1000/-

Application for Grant of Recognition/Permission to Institutions for conducting a New Course/Enhancement of Intake under Section 14/15 of the NCTE Act, 1993

NOTE: DETAILS OF THE APPLICATION IF SUBMITTED ON-LINE

DATE OF SUBMISSION \_\_\_\_\_ APPLICATION ID \_\_\_\_\_

1. Particulars of the authorized applicant

- 1.1 Name of the Applicant : **ABUL KASHEM MUNSHI**  
1.2 Father's/Husband's Name : **LATE M.A. MANNAN**  
1.3 Occupation : **RTD. GOVT. EMPLOYEE**  
1.4 Official Position in the Governing Body of the Society/Trust : **GENERAL SECRETARY**

2. Particulars of applicant Society/Trust

- 2.1 Name of the Society/Trust : **SOCIETY FOR ISLAMIC EDUCATION**  
2.2 Whether a copy of Registration certificate attached. Yes  No

2.3 Complete Postal Address of the Society/Trust.

(Strike out/ Leave blank any of the following which is not applicable)

Village/Town : **CHAKBERIA-MOKRAMPUR MORE,**

Post office : **KUSTIA, P.S.- SONARPORE,**

Door/Plot Number

Street Number

Tehsil/Taluka

Town/City\_

District : **SOUTH 24 PARGANAS**

State : **WEST BENGAL**

Pin Code **743330**

STD Code: **03218**

Telephone No. **260146**

Mobile No. **:9775096298**

Fax No.

E-Mail ID\_

Website Address

Details about the programme/course applied for

a.	Nature of proposal (Please tick only one choice)	<input checked="" type="checkbox"/> First Time Recognition Enhancement of Intake Additional Course
b.	Name of the Course applied for	Secondary Teacher Education Programme (B.Ed)
c.	Level of the Course applied for	
d.	Medium of Instruction	Bengali
e.	Whether Course Curriculum fulfills the duration stipulated by NCTE norms and standards	
f.	Mode	Distance / Face to Face <input checked="" type="checkbox"/>
g.	Intake proposed	
h.	Affiliating Body/University	Name - UNEVERSIY OF KOLKATA
		Address - KOLKATA, WEAT BENGAL
		Telephone No. -
i.	Normal month of commencement of the course	Month of July.

4. Particulars of the applicant institution

4.1 Name of the Institution **SISHU BIKASH COLLEGE OF EDUCATION**  
(in capital letters)

4.2 Complete Postal Address [As mentioned in the Affidavit]  
(Strike out/ Leave blank any of the following which is not applicable)

Village : CHAKBERIA-MOKRAMPUR MORE

Post office : KUSTIA, P.S. : SONARPORE

Door/Plot Number Street Number

Tehsil/Taluka

District SOUTH 24 PARGANAS

State: WEST BENGAL

Pin Code 743330

STD Code 03218

Telephone No. 260146

Mobile No. 9775096298

Fax No. Website Address

E-Mail ID



4.7 Details of courses other than Teacher Education Programme if any, run by the same institution.

Sl N	Name of the course/programme	Level of the course	Duration of the course	Year of starting of the	Affiliating Body	
					Name	Date of Affiliation
1.	Secondary Education	Class- V to X		2001	W.B.B.S.E	01.05.03
2.	Higher Secondary	Class- XI -XII	Two years	2006-07	W.B.C.H.S.E	31.07.06

**Fees and Funds**

5.1 Details of cost of application form of Rs. 1000/-  
(not applicable in case of application submitted online)

Name of the Nationalized Bank	UNITED BANK OF INDIA
Name of the Branch	CHAMPAHATI BRANCH
Address	CHAMPAHATI, SOUTH 24 PGS
Draft Number	862392
Date	21/10/08
Receipt Number, if purchased	

5.2 Details of Processing Fee of Rs. 40,000/-- only

Name of the Nationalized Bank	UNITED BANK OF INDIA
Name of the Branch	CHAMPAHATI BRANCH
Address	CHAMPAHATI, SOUTH 24 PARGANAS
Draft Number	862391
Date	21/10/08

(Please see Rule 9 of NCTE Rules, 1997 in terms of which Government Institutions are exempted from payment of processing fee)

- 5.3 Details of the Endowment fund (self-financed institutions/programmes)?  
(Please see Clause 9 (1) of the NCTE (Recognition Norms and Procedure) Regulations.  
2005 published on 13.1.2006)

Amount of Endowment Fund	Rs. 3,50,000/-		
Fixed Deposit Receipt Number	SFDR410600053 dt. 4.6.06		
Duration of the FDR (Minimum five years)	Three years and renewed time to time.		
Date of issue	4.2.2000 Renewed 4.6.03 & 8.6.06		
Name of the Nationalized Bank	INDIAN OVERSEAS BANK		
Full address	SEALDAH BRANCH, KOLKATA, W.B.		
Phone numbers.			
Has the FDR been enclosed in original	<input type="checkbox"/>	<input type="checkbox"/>	Photo copy enclosed

- 5.4 Particulars of the reserve fund (to be filled in the case of self-financed institutions/ programmes)?

Amount of Reserve Fund	Rs. 5,00,000/-		
Fixed Deposit Receipt Number	SFD(Q)27/99 Renewed 10.05.02 & 13.5.05 & 19.7.08 – Rs. 40,000/- RDP/2074/99 Renewed 15.11.02 & 6.12.05 Rs.20,000/- SFD(Q) /77/2000 Renewed 16.10.03 & 15.11.06 Rs.- 60,000/- SFD(Q) 28/99 Renewed 10.5.02 & 13.05.05 & 19.7.08 Rs. 60,000/- SFD(Q) 36/2000 Renewed 4.6.03 & 8.6.06 Rs.- 1,00,000/- SFD(Q) 26/99 Renewed 10.5.02 & 13.5.05 & 19.7.08 Rs. 2,20,000/-		
Duration of the FDR (Minimum five years)	Three Years . Renewed time to time.		
Date of issue	Stated above.		
Name of the Nationalized Bank	INDIAN OVERSEAS BANK		
Full address	SEALDAH BRANCH, KOLKATA		
Phone numbers.			
Copy of the Fixed Deposit Receipts have been	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> photo copy attached

6. Details of Infrastructure! Facilities available for proposed programme/course

6.1 Land : Particulars of land and Building is enclosed in separate sheet along with Notarian Certificate.

An affidavit on Rs. 100/- stamp paper duly attested by Notary on the prescribed format as required under Clause 8(6) of the NCTE Regulations, 2005 AFFIDAVIT ATTACHED

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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6.2 Building  
(Please refer to Clause 8 of NCTE (Recognition Norms and Procedure) Regulations, 2005

Description	To be filled in by Institution					
	D	D	M	M	Y	Y
i) Date of approval of the Building plan						
ii) Date of completion of construction						
iii) If construction of the building is not						
iv) Name and address of the competent authority						
v) Whether completion certificate obtained from the competent authority	Y/N					
vi) Whether Bldg. disabled -friendly as per relevant laws.	Y/N -					
vii) Whether fire safety norms are being followed.	Y/N					
viii) Total Built up Area (in sq. meter) (in						

6.3. Specification of Rooms and other infrastructural facilities

S.No.	Description	Room No.	Length In meter	Breadth In meter	Carpet area in sq, meter
1	2	3	4	5	6
1	Class Room	8	25ft.	16ft.	400sq.ft.
2	Class Room	8	20ft.	16ft.	320 sq.ft
3	Multipurpose Hall	3	30ft.	18ft.	540sq.ft.
4	Multipurpose Room	1	30ft.	18ft.	540sq.ft.
5.	Seminar room/tutorial room				
6	Principal Room	1	16ft.	10ft.	160sq.ft.
7	Administrative office	3	20ft.	15ft.	320 sq.ft.
8	Store Room				
9	Sports Store Room	Spt.	Gymnasium	Hall is	made.
10	Girls Common Room	1	25ft.	16ft.	400sq.ft.
11	Boys Common Room	1	25ft.	16ft.	400sq.ft.
12	Art & Crafts Room				
13	Music Room				
14	Socially Useful Productive Work (SUPW) Room				
15	Science Lab1	4	30ft.	18ft.	540sq.ft.
16	Science Lab2				
17	Psychology lab				
18	Educational Technology (ET) /ICT Lab				
19	Workshop				
20	Any other Room/Hall				
21	Toilets 1) Male	Sufficient number of toilets have been made for separate use of male and female.			
	ii) Female				



7. Instructional Facilities

7.1 Library : 1350 Sq. ft. covered area with well decorated furniture and books.

Total Area (In Sq. ft.)

7.2 Manpower : One librarian and two assistants have been employed.

7.2.1 Academic and Non-Academic Staff (Applicable for existing institutions) 7.2.1.1

Details of Academic Posts available at present Separate Sheet attached containing

details of teaching staff is attached.

Name of the Post	Number of Post	- Pay -Scale-'	Filled	Vacant

7.2.1.2 Details of Non-Academic Staff available at present

Name of the Post	Number of Post	Pay Scale *	Filled	Vacant

## Arrangement for Games and Sports

### 8.1 Details of availability of playgrounds

Sl No.	Number of Playgrounds	Length in meter	Breadth in meter	Area in sq ft.
1.	Playground inside the school for girls and indoor games.	100 ft. X 75 ft.		7500 sq. ft.
2.	Playground for holding outdoors games.	350 ft. X 220 ft.		77000 sq. ft.

*Abul Kalam Mulla*

**Signature of the authorized designated authority giving under^k:  
alongwith his/her official and position office Seal)**

### Undertaking

I have read and understood. the contents of the application and the same are true and correct on the basis of my personal knowledge and on the basis of records of the institution.

2. In connection with my/our application for grant (Name of recognition/permission of Sishu Bikash College Of Education (Name of the Institution) to conduct B.Ed course intake/additional intake, and hereby undertake to comply with the following:-

- (i) That infrastructural, instructional and other facilities will be provided as per the NCTE norms, standards and guidelines prescribed from time to time.
- (ii) That admission of students, satisfying the eligibility conditions will be made either on the basis of marks obtained in the qualifying examination or in the entrance examination conducted by the State Govt/University as per its policy.
- (iii) That there shall be reservation of seats for SC/ST/OBC/handicapped etc. as per the Policy of State Govt.
- (iv) That admission to the Course will be made only after recognition is granted by the concerned Regional Committee of the NCTE.
- (v) That the supporting and other staff will be appointed as per the guidelines of the State Govt./the affiliating University.
- (vi) That the tuition and other fees will be charged at rates prescribed by the concerned state Govt./affiliating University.
- (vii) That the academic and other staff of the institution (including part time *staff*) shall be paid such salary as may be prescribed by the concerned State Govt./University from time to time.
- (viii) That the Management shall discharge the statutory obligations relating to provident fund, pension, gratuity etc. in respect of all its employees,
- (ix) That the Management will make adequate funds available for providing satisfactory facilities and for proper programme implementation,
- (x) That the accounts of the institution will be properly maintained and audited annually by the audit authorities or a Chartered Accountant, and will be open for inspection.
- (xi) That the Management will strictly follow all conditions and norms prescribed by NCTE from

time to time, conduct the programme in all earnestness, and submit itself to inspection by the NCTE as required at any time.

(xii) In the event of non-compliance by the **Sishu Bikash College of Education** (Name of the Society/Trustee/College/ Institution etc.) with regard to the norms and standards and any other condition laid down/prescribed by the NCTE from time to time, the NCTE or a body or a person authorized by it will be free to take all necessary measures for effecting withdrawal of its recognition or permission, without consideration of any other issue, and that all liabilities arising out of such a withdrawal would solely be that of the Institution/Management.

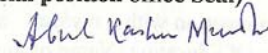
(xiii) That the Management will not cause or allow discontinuation of the Course in any year or for any batch, and that where compelled, it will seek the concurrence of NCTE for discontinuation on the completion of the year/batch.

(xiv) That the Management has seen, studied and understood the norms and conditions stipulated by the NCTE for grant of recognition to the programme proposed and feels that they are satisfied, or can be satisfied by the time of inspection, "failing" which it would be willing to accept an unfavourable decision.

(xv) The (College/Institution) by virtue of the approval given by the NCTE shall -not automatically become claimant of any financial grant or assistance from the Central or State Govt., or support from the NCTE.

**(Signature of the authorized designated authority alongwith his official position office Seal)**

Place: CHAKBERIA -MOKRAMPUR MORE



ABUL KASHEM MUNSHI

Date: The 20<sup>th</sup> of October, 2008