Indian Oil Corporation Ltd.

(A Government of India Undertaking)

Advertisement Nos.: Guwahati- (GR/P/App/II/19), Barauni-BR/RECTT/APPR/2019 Gujarat- JR/03/2019, Haldia HR/RECTT/01/2019 (APP) Mathura- MR/HR/RECT/APP/2019, Panipat-PR/P/Apprentice/51(2018-19) Digboi- DR/TA2019, Bongaigaon- BGR/Appr/2019/01, Paradip- PDR/HR/01/Apprentices-19

Date : 16.02.2019

Notification for Engagement of Apprentices

Indian Oil Corporation Limited, the largest commercial undertaking in India and a Fortune "Global 500" Company, as a measure of Skill Building Initiative for the Nation, invites applications from candidates with following qualification for engagement as Apprentices in its Refineries under Apprentices Act, 1961/1973 (as amended) in the Trades / Disciplines mentioned below.

Educational Qualification, Provisional Number of seats in Apprentice including likely reservation shall be as under.

For PwBD (Persons with Benchmark Disability) category, Govt of India Guidelines shall apply. **Candidates belonging to PwBD categories can apply against few identified seats under Codes 101, 102, 105, 106, 107, 108 & 109 Only.**

Code	Discipline/Trade	Qualifications	Refinery	Seats Per Refinery							
				Period of Training	Total Nos.	UR	EWS*	SC	ST	OBC	PwBD
101	Trade Apprentice / Attendant Operator (Chemical Plant) Discipline - Chemical	3 years B.Sc. (Physics, Mathematics, Chemistry/Industrial Chemistry)	Guwahati	12 months	7	3	1	0	1	2	0
			Barauni		15	8	1	1	0	5	0
			Gujarat		7	3	1	0	3	0	1
			Haldia		0	0	0	0	0	0	0
			Mathura		8	2	1	1	1	3	0
			Panipat		26	6	2	7	0	11	0
			Digboi		11	4	1	0	0	6	2
			Bongaigaon		8	2	1	0	0	5	0
			Paradip		7	3	1	0	2	1	0
102	Trade Apprentice (Fitter) Discipline - Mechanical	Matric with 2 (two) year ITI (Fitter) course	Guwahati	12 months	0	0	0	0	0	0	0
			Barauni		0	0	0	0	0	0	0
			Gujarat		7	2	1	0	4	0	2
			Haldia		0	0	0	0	0	0	0
			Mathura		2	2	0	0	0	0	0
			Panipat		32	12	3	4	0	13	3
			Digboi		0	0	0	0	0	0	0
			Bongaigaon		1	1	0	0	0	0	0
			Paradip		1	1	0	0	0	0	0
103	Trade Apprentice (Boiler) Discipline - Mechanical	3 years B.Sc. (Physics, Mathematics, Chemistry/ Industrial Chemistry)	Guwahati	24 months	4	3	0	0	0	1	0
			Barauni		1	1	0	0	0	0	0
			Gujarat		16	7	1	2	2	4	0
			Haldia		0	0	0	0	0	0	0
			Mathura		6	2	1	1	0	2	0
			Panipat		0	0	0	0	0	0	0
			Digboi		0	0	0	0	0	0	0
			Bongaigaon		3	2	0	0	0	1	0
			Paradip		0	0	0	0	0	0	0
104	Technician Apprentice Discipline - Chemical	3 years Diploma in Chemical Engg./ Refinery & Petro-Chemical Engg.	Guwahati	12 months	4	3	0	0	0	1	0
			Barauni		1	1	0	0	0	0	0
			Gujarat		4	0	0	0	4	0	0
			Haldia		15	8	1	0	3	3	0
			Mathura		6	3	1	0	0	2	0
			Panipat		16	3	1	6	0	6	0
			Digboi		3	0	0	0	0	3	0
			Bongaigaon		5	1	0	0	1	3	0
			Paradip		11	0	0	1	10	0	0
105	Technician Apprentice Discipline - Mechanical	3 years Diploma in Mechanical Engg.	Guwahati	12 months	4	2	1	0	0	1	0
			Barauni		3	2	0	0	0	1	0
			Gujarat		0	0	0	0	0	0	0
			Haldia		0	0	0	0	0	0	0
			Mathura		2	0	0	1	0	1	0
			Panipat		1	1	0	0	0	0	1
			Digboi		0	0	0	0	0	0	0
			Bongaigaon		4	1	1	0	1	1	1
			Paradip		4	3	0	0	1	0	2
106	Technician Apprentice Discipline - Electrical	3 years Diploma in Electrical Engg.	Guwahati	12 months	2	1	0	0	0	1	0
			Barauni		3	3	0	0	0	0	1
			Gujarat		5	4	1	0	0	0	1
			Haldia		0	0	0	0	0	0	0
			Mathura		5	1	0	3	0	1	1
			Panipat		40	16	4	8	0	12	4
			Digboi		0	0	0	0	0	0	0
			Bongaigaon		3	2	0	0	1	0	1
			Paradip		15	4	1	0	7	3	1
107	Technician Apprentice Discipline- Instrumentation	3 years Diploma in Instrumentation/ Instrumentation & Electronics / Instrumentation & Control Engg.	Guwahati	12 months	2	2	0	0	0	0	1
			Barauni		7	4	1	0	0	2	1
			Gujarat		8	2	1	1	1	3	2
			Haldia		3	1	1	0	0	1	0
			Mathura		2	0	0	2	0	0	1
			Panipat		11	5	1	2	0	3	2
			Digboi		0	0	0	0	0	0	0
			Bongaigaon		4	2	1	0	0	1	0
			Paradip		10	4	1	1	2	2	2
108	Trade Apprentice- Secretarial Assistant	3 year B.A./B.Sc/ B.Com	Guwahati	15 months	10	6	1	0	1	2	0
			Barauni		5	2	1	1	0	1	0
			Gujarat		11	6	1	0	2	2	1
			Haldia		9	5	1	2	0	1	1
			Mathura		10	5	1	2	0	2	0
			Panipat		7	4	1	1	0	1	1
			Digboi		10	6	1	0	1	2	1
			Bongaigaon		10	6	1	0	1	2	0
			Paradip		3	1	1	1	0	0	0

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Code	Discipline/Trade	Qualifications	Refinery	Seats Per Refinery							
				Period of Training	Total Nos.	UR	EWS*	SC	ST	OBC	PwBD
109	Trade Apprentice-Accountant	3 year B.Com	Guwahati	12 months	2	1	0	0	0	1	0
			Barauni		3	2	0	0	0	1	0
			Gujarat		3	2	0	0	0	1	0
			Haldia		3	2	0	0	0	1	0
			Mathura		3	2	0	0	0	1	0
			Panipat		4	1	1	1	0	1	0
			Digboi		2	1	0	0	0	1	1
			Bongaigaon		2	1	0	0	0	1	0
			Paradip		4	2	1	0	1	0	0

*Reservation for Economically Weaker Section (EWS) vide Department of Public Enterprises' O.M. 20(10)/99-DPE-GM-Part-2019-FTS-1517 dtd 25.01.2019 and Department of Personnel & Training's O.M. No. 36039/1/2019-Estt(Res) dated 31.01.2019.

Upon completion of Apprenticeship Training, Candidates (including belonging to PwBD categories) selected against post codes 101, 102, 103, 104, 105, 106 & 107 may avail of job openings upon further selections conducted by a refinery.

Note :

- *In Post Code 103 in Gujarat Refinery, if candidates /sufficient no. of candidates are not available for selection for filling up the seats in Trade Apprentice (Boiler), the same shall be filled in Technician Apprentice (Mechanical) and Technician Apprentice (Electrical).*
- *In Post Code 104 in Digboi Refinery, if candidates /sufficient no. of candidates are not available for selection for filling up the seats in Technician Apprentice (Chemical), the same shall be filled in Trade Apprentice (Attendant Operator-Chemical Plant).*

No. of seats indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of the management and in compliance with the Presidential Directives on reservation at the time of engagement.

The Rights of Persons with Disabilities Act 2016 - Section 2(r) defines "person with benchmark disability" as a person duly certified by the certifying authority with:

- not less than 40% of a specified disability where specified disability has not been defined in measurable terms and
- a disability where specified disability has been defined in measurable terms.

The candidates are required to submit a Disability Certificate issued by competent authority as per the Rights of Persons with Disabilities Rules, 2017, failing which their candidature as PwBD candidates will not be considered. Persons with Benchmark Disabilities must be capable of performing the task assigned to them/take instructions using suitable aids and appliances. Engagement of apprentices belonging to PwBD category will be from categories below:

1. PV-Low vision, Blind — P=Physical; V=Vision; H=Hearing;
2. PH-Hard of hearing, Deaf — L=Locomotors;
3. PL-Musculoskeletal (OH-OA/OL), Dwarfism, Acid attack victim, Cerebral Palsy, Leprosy Cured — O=Orthopedic; OA=One Arm;
4. Multiple (a combination of above) — OL=One Leg

Deployment of PwBD with other disabilities, may put such PwBDs at risk, considering ours being a hazardous industry, hence not included.

A. Important Notes:

1. The prescribed qualification should be from a recognized University/Institute as a regular full time B.A./B.Sc./B.Com./ B.Sc. Course (Physics, Mathematics, Chemistry/Industrial Chemistry)/ Diploma course (including a sandwich diploma course with industrial training as part of the course; with no break) with minimum 50% marks (45% for SC/ST and PwBD category candidates) in aggregate. For ITI (Fitter), only a pass shall be eligible.
2. Candidates possessing Diploma under recognized lateral entry scheme (Class–XII (Sc.)/ ITI admitted in 2nd year of Diploma course) shall also be considered eligible subject to meeting prescribed percentage of marks on the basis of aggregate of 4 semesters in the diploma course.
3. Regular full time ITI (Fitter) course recognized by NCVT/SCVT shall be considered eligible.
4. Qualification of MA/M.Sc/M.Com shall not be considered a disqualification for post codes 108 & 109. However, percentage requirement shall be reckoned on graduation level exam only.
5. Qualification of MSc (Chemistry) shall not be considered a disqualification for post codes 101 & 103. However, percentage requirement shall be applied on graduation level exam (BSc–PCM) only.
6. A candidate with B.Sc. (Physics, Mathematics and Chemistry/Industrial Chemistry) will be allowed to apply for only one Trade/Discipline (either for post code 101, 103 or for post code 108) in a Refinery. In case of receipt of more than one application for more than one Trade/Discipline, all the applications will be rejected. Candidates holding a qualification acquired through part-time/correspondence/ distance education mode are not eligible.
7. Candidates possessing professional qualifications such as BE/BTech, MBA, CA, LLB, MCA etc. or any such equivalent qualification shall not be eligible.
8. No Claim of possession of a qualification equivalent to a prescribed qualification shall be entertained.
9. Candidates, who have undergone Apprenticeship Training in the past or have been pursuing Apprenticeship Training under the Apprentices Act are not eligible.
10. Candidates possessing Diploma in Engineering and have undergone a training or job experience for a period of one year or more after the attainment of the qualification, shall not be eligible for being engaged as Technician Apprentice against post codes 104, 105, 106 & 107.
11. Candidates who have completed three years after acquiring the prescribed qualification as on Date of reckoning eligibility criteria shall also not be eligible for engagement as Technician Apprentices against post codes 104, 105, 106 & 107.
12. In case the date of declaration of result is not mentioned in the Mark Sheet, the candidate shall be required to submit a certificate mentioning the date of publication of result from the Principal of the Polytechnic/College from where the candidate pursued his Diploma course, along with his application form.
13. The disciplines/trades notified above involve undertaking training in operations & maintenance activities in plant area. Petroleum Refining is considered as complex and hazardous process and as such Persons with Benchmark Disabilities with a prescribed qualification, may be engaged only against the identified posts/ numbers in select disciplines, as indicated above. PwBDs are required to submit a certificate issued by an authority prescribed under Section 2(e) of the Rights of Persons with Disability Act 2016 read with Rule 18 of Rules made thereunder, failing which their candidature as PwBD candidate, will not be considered.
14. No woman is permitted to work in or allowed to enter any building in which generation of gas from 'Dangerous Petroleum' as defined in the Petroleum Act 1934, is carried on. No woman is allowed to work in LPG storage and handling area. Women candidates are also not considered against the cadres/work areas that requires shift operations 365 days in a year or necessitates undertaking work beyond 07.00 pm (& upto 06.00 am), like Production, P&U Operations (Boiler & Electrical), Quality Control and Fire & Safety or maintenance services normally performed in shifts.
15. However, subject to limitations above, exemptions if any, work & work performance requirements and availability of identified positions, women may be engaged.
16. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/testimonials, medical fitness, etc.
17. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, the candidature of the candidate will be cancelled. Candidate may also render himself liable to criminal prosecution.

B. Obligation for employment:

1. The Corporation will have no obligation to offer regular employment to ex-Apprentices.
2. However, after successful completion of Apprenticeship period in post codes 101, 102, 103, 104, 105, 106 & 107, upon further selection, candidates may be considered for appointment/given due reference against vacancies in a regular post in respective disciplines, in terms of applicable guidelines/provisions.

C. Reservation for candidates belonging to SC, ST, OBC(NCL), PwBD & EWS :

1. Reservation for candidates belonging to SC, ST, OBC (NCL), PwBD & EWS categories will be in terms of numbers indicated above.
2. For claiming the benefit of OBC category, the candidate should submit a latest caste certificate in the proforma prescribed by Govt. of India, which would, among others specifically mention that the candidate does not belong to the persons/ sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No.36012/22/93-Estt(SCT) dated 08.09.1993 and OM No. 36036/2/2013-Estt.(Res.) dated 13.09.2017.
3. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Accordingly such candidates may choose to apply for the positions provided they meet the age criteria applicable to UR candidates and indicate their category as "UR". Indian Oil Corporation Ltd. being a Central Public Sector Undertaking, only those communities that are mentioned in the common list of OBC approved by Central Government shall be treated as OBC for the purpose of reservation.
4. Candidates belonging to EWS category are required to submit an Income & Asset Certificate issued by Competent Authority prescribed under Point No. 5 of the Department of Personnel & Training's O.M. No. 36039/1/2019-Estt (Res) dated 31.01.2019. Format for the same can be downloaded from the website. If the candidates are not able to submit the Income & Asset Certificate at the time of making application, undertaking in this regard must be furnished. Format of undertaking can be downloaded directly from the website.
5. In case of non-availability of sufficient number of candidates to fill the reserved seats (SC/ST/OBC/EWS) in a notified trade / discipline, the vacant seat may be offered to candidates belonging to reserved categories (SC/ST/OBC/EWS) in any other discipline on the basis of a combined merit list of reserved candidates in all trades/disciplines, except for seats that are identified to be filled by candidates belonging to PwBD categories.
6. Reservation for PwBD categories to be engaged as Apprentices shall be in consistence with Section 34(1) of the Rights of Persons with Disabilities Act, 2016.
7. Reservation in PwBD category will be extended on horizontal basis, against notified numbers of vacancies in identified cadres.
8. A person with a specified disability listed in the Schedule appended to the Act but not covered under Section 34(1), if certified by a certifying officer as a person with disability of 40% or above, shall be allowed concessions/relaxations available to PwBDs. One shall be declared successful, if selected on merit against unreserved vacancies. His candidature will not be considered /adjusted against reservation provided to PwBDs under Section 34(1) of the Act of 2016..

D. Concessions / Relaxation for candidates belonging to SC/ST/PwBD:

1. The minimum qualifying marks will be relaxed by 5% for candidates belonging to SC/ST/PwBD categories considered against reserved positions at each stage of selection process.
2. SC/ST/PwBD candidates appearing for written test/interview will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of test/interview and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.

E. Age Limit & relaxations to candidates belonging to SC/ST/OBC/PwBD:

1. Certificate issued by a Board of Secondary Education for passing Matriculation/ Higher Secondary is the only acceptable document in support of proof of age.
2. Minimum 18 years and maximum 24 years as on **28.02.2019**.
3. Relaxable by 5 years for SC/ST, 3 years for OBC (NCL), for the posts reserved for them.
4. Relaxable by 10 years for Persons with Benchmark Disabilities (PwBD) belonging to Unreserved Category, 13 years for PwBD belonging to OBC (Non-Creamy layer) and 15 years for PwBD belonging to SC/ST.
5. A PwBD candidate availing of only age relaxation (no relaxation in eligibility qualification marks/in written test qualifying marks/ in Interview qualifying marks)) shall be considered against unreserved vacancy in order of merit in the select list before being considered against a reserved post.

F. Date of reckoning eligibility criteria:

1. The date for the purposes of possession of qualification and meeting age criteria shall be **28.02.2019.**

G. Selection Methodology:

1. Selection shall be on the basis of performance in Written Test of two hours duration & Personal Interview.
2. The ratio of marks for Written Test and interview shall be 85:15 and a candidate will have to secure minimum 40% marks at each stage for qualifying the selection process. The minimum qualifying marks will be relaxed by 5% for candidates belonging to SC/ST/PwBD categories considered against reserved positions at each stage of the selection process.
3. Candidates belonging to PwBD categories, who have availed of concession in eligibility qualification marks or in Written Test qualifying marks or Interview, will be considered against reserved vacancies, irrespective of their position in select list (in order of merit within the category).
4. Obtaining minimum qualifying marks in the written test does not confer any right or claim by the candidate for being shortlisted for Personal Interview or the final selection, as the same is related to number of positions, ratio applied and relative performance in respective categories.
5. Shortlisted candidates, in the ratio of 1:2 (two candidates for one position/seat, with due cognizance to number of reserved positions) subject to securing minimum qualifying marks in the written test, will be required to attend a Personal Interview. The Personal Interview for each discipline shall be conducted by a duly constituted committee.
6. In case of non-availability of sufficient number of candidates to fill the reserved seats (SC/ST/OBC/EWS) in a notified trade/discipline, the vacant seat shall be offered to candidates belonging to reserved categories (SC/ST/OBC/EWS) in any other discipline on the basis of a combined merit list of reserved candidates in all trades/disciplines, except for seats that are identified to be filled by candidates belonging to PwBD categories.
7. Filling up of seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/insufficient number of candidates.
8. The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process etc. No correspondence will be entertained in this regard.

H. Pre-Engagement Medical Fitness:

1. The medical and physical fitness standards/parameters (as per H.2 below) are required to be met by the candidates for selection as Apprentice.
2. Candidates are advised to go through the 'Guidelines and Criteria for physical fitness for pre-employment medical examinations' and satisfy themselves of meeting the fitness criteria before starting the application submission process. The guidelines in the regard are placed in IOCL website at following address: https://www.iocl.com/peoplecareers/preemployment_guiding_principles11th_mar_2011.pdf
3. Medical examination of PwBD candidates shall be with due consideration to the provisions of Rights of Persons with Disabilities Act, 2016.

I. Liability to Declare:

1. Candidates with reported ailments, deficiencies or abnormalities shall make a declaration to this effect while submitting their application.
2. A candidate found UNFIT during medical examination conducted by any refinery unit or any other PSU while seeking engagement as an apprentice or while seeking a regular employment in the past, is also required to declare the same with reasons for being declared UNFIT.
3. Candidates have to necessarily declare in case he has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred/disqualified by any Public Service Commission from appearing in its examination.

J. Other Conditions:

1. **Stipend:** As prescribed under the Apprentices Act, the Apprentices shall be paid consolidated stipend of an amount equivalent to a prescribed percentage of the minimum wages applicable in the State. In addition, the Refinery pays Rs. 2500/- per month to an apprentice towards stationery, conveyance and miscellaneous expenses etc., wherever applicable.
2. **Personal Protective Equipment:** The Apprentices selected against post codes 101, 102, 103, 104, 105, 106 & 107 shall be provided with safety shoes & a Helmet (returnable upon completion of training).
3. **Medical Facility:** Medical facilities will be allowed for self from the Refinery Hospital during the period of Apprenticeship training.
4. **Company Accommodation/HRA:** No HRA or Company's accommodation shall be provided to Apprentices. However, apprentices belonging to PwBD category may be allowed shared hostel accommodation at normal charges, subject to availability.
5. **Leave & Holidays:** Apprentices will be allowed 8 days General Leave in a quarter. They will also be allowed to avail of Casual Leave & Holidays as per rules framed by the Corporation.
6. **Insurance Coverage:** An Insurance coverage under Employee's Compensation Act towards accident compensation on monthly wage limited to Rs 8000/- shall be available to the apprentices.
7. Apprentices shall be covered under the Certified Standing Orders applicable to workmen at the Refinery where they are undergoing Apprenticeship training and shall be placed under the administrative control of authorities as prescribed from time to time.
8. **Period of Apprenticeship Training:** may be extended under certain circumstances as provided under Rule 7 of the Apprentices Rules 1992.
9. The Corporation will have no obligation to offer regular employment to Apprentices.
10. Rules/guidelines, as may be prescribed by the Govt/framed by the Corporation from to time, shall apply.

K. General Instructions:

1. Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before submission of on-line application.
2. The Apprenticeship agreement shall be registered on-line with respective authorities.

L. How to apply:

1. Indian Oil has Refineries at Guwahati, Digboi, Bongaigaon (all 3 in Assam) Barauni (Bihar), Vadodara (Gujarat), Haldia (West Bengal), Mathura (UP), Panipat (Haryana) and Paradip (Odisha).
2. A candidate can apply for apprenticeship **in any one of the Refinery unit of his choice.**
3. Option for exercising the choice of a Refinery unit has been provided in the application menu (on-line application portal) which shall open at 10.00 hours on 16/02/2019 and close at 17.00 hours on 08/03/2019.
4. Candidates meeting the prescribed eligibility criteria for a post, may visit the website www.iocl.com go to **'What's New' > go to Latest Job Openings> go to Engagement of Apprentices under Refineries Division> select the link of the Refinery Unit, where they want to apply for Apprenticeship Training.** The candidate must have an active email ID and mobile phone number which must remain valid for at least next one year. All future communication with candidate will take place only through website application / email / mobile phone. Applications submitted through on-line mode will only be accepted.
5. The candidate should have scanned copy of colour photograph and signature in jpg format (size not exceeding 50 KB) ready before applying on-line. The photo and signature in digital form will be required to be uploaded.
6. After successfully applying/registering on-line applications, the candidates are advised to send the print out of on-line application form, duly signed by him/her, **to the concerned authority at the Refinery applied for,** as mentioned in the table below, alongwith photographs and all supporting documents (as per check list annexed to application form) under self attestation, by ordinary post so as to reach latest by **22.03.2019.**
7. **The candidates shall ensure that the printout of the online applications are sent to the concerned authority at the Refinery Unit applied for. Application of candidate submitting online application for one Refinery Unit and sending the printout of the online application to another Refinery Unit/location shall be summarily rejected.**
8. **Candidates, if they desire, may submit the print out of on-line applications along with documents at the venue of written test.**
9. Candidates should super scribe the Name of Refinery applied for, Name of Trade/ Discipline Applied for and Trade/ Discipline Code on the top of the envelope.

Unit	Address
Guwahati Refinery	The Advertiser, Guwahati GPO, Post Box No-21, Meghdoot Bhawan, Panbazar, Guwahati – 781001, Assam
Barauni Refinery	Dy. General Manager (HR), Indian Oil Corporation Limited, P.O. Barauni Refinery, Dist. Begusarai - 851 114 (Bihar)
Gujarat Refinery	General Manager (HR), Indian Oil Corporation Limited, P.O. Jawahar Nagar, Dist. Vadodara -391 320 (Gujarat)
Haldia Refinery	The Advertiser – IOCL, Haldia Refinery, Post Box No : 01, Post Office : Haldia Oil Refinery, Dist : Purba Medinipur, West Bengal, Pin : 721606
Mathura Refinery	General Manager (HR), Indian Oil Corporation Limited, P.O. Mathura Refinery, Mathura-281 005 (Uttar Pradesh)
Panipat Refinery	Dy. General Manager (HR), Indian Oil Corporation Limited, P.O. Panipat Refinery, Panipat-132140 (Haryana)
Digboi Refinery	General Manager (HR), Indian Oil Corporation Limited, Assam Oil Division, P.O. Digboi -768 171 (Assam)
Bongaigaon Refinery	Dy. General Manager (HR), Indian Oil Corporation Limited, P.O. Dhaligaon, Dist. Chirang, Assam - 783 385
Paradip Refinery	The Advertiser, General Post Office (GPO), Post Box. No. 145, Bhubaneswar – 751 001.

10. A copy of on-line application shall be retained by the candidate and produced for verification at the time of Personal Interview.
11. In the event of incomplete applications, applications not fulfilling the eligibility criteria or failure to produce the printout with attachments prescribed at the time of personal interview, candidature shall be treated as "Rejected".
12. All Original certificates are compulsorily required to be brought at the time of Personal Interview for verification. Further information regarding written examination, call letters results, etc. shall be made available through this website **www.iocl.com** / through email. Candidates are, therefore, advised to keep visiting the website **www.iocl.com** regularly.
13. Canvassing in any form is liable to render the candidate ineligible. Queries, if any, may be addressed to the following e-mail ids & Contact Nos. given below.

Important Dates for Candidates:

DATE OF OPENING OF ONLINE APPLICATION	**16.02.2019**
LAST DATE OF SUBMISSION OF ONLINE APPLICATION	**08.03.2019**
LAST DATE OF RECEIPT OF PRINTOUT OF ONLINE APPLICATION WITH SUPPORTING DOCUMENTS	**22.03.2019**
TENTATIVE DATE OF WRITTEN TEST	**24.03.2019**
TENTATIVE DATE OF PUBLICATION OF WRITTEN TEST RESULT	**29.03.2019**
TENTATIVE DATES OF INTERVIEW	**01.04.2019 – 05.04.2019**

For Queries / Clarification(s)

Unit	Contact No.	e-mail ID
Guwahati Refinery	0361-2657001	grrecruitment@indianoil.in
Barauni Refinery	06243-275242, 275240	brrecttcell@indianoil.in
Gujarat Refinery	0265-2237143/0265-2237148/0265-2238154	jr-recruitment@indianoil.in
Haldia Refinery	03224-223262/223236	HRRECTT@indianoil.in
Mathura Refinery	0565-2417160/7143/ 8153/7137	bilungl@indianoil.in / bahadurp@indianoil.in
Panipat Refinery	0180-252-2043/2048/ 2037	t_pasi@indianoil.in yashwantyadav@indianoil.in
Digboi Refinery	03751-264709/ 03751-263133	ioclaodrecruitmentcell@indianoil.in
Bongaigaon Refinery	03664-253112	bgrrecruit@indianoil.in
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